

CHAIRPERSONS NEEDED!

Washington Crossing Audubon has lost three valuable board member chairpersons and there is an immediate need to find new chairs to fulfill the functions they so ably and effortlessly performed. The chairs need not be board members, but would be encouraged to attend up to five (of ten) board meetings a year. Internet access and email is required. None of these jobs will usurp your life, take you away from your families, or overburden your workloads. The word "chairperson" implies committees which WCAS has never been very good at. We would welcome true chairs with ability to form committees and delegate responsibilities. If we had them we wouldn't be in the bind we are in now. The benefits: work with a good bunch of people, volunteer your talents in a meaningful way, and become more involved in WCAS. If this is not for you, please suggest someone you know.

PROGRAMS CHAIR

Duties: line up speakers for WCAS program meetings which occur the third Monday of September, October, November, January, February, March, April, and May (that's eight in all). You will get many helpful suggestions; other good sources are authors of recent books and speakers that other chapters and organizations have enjoyed. If you are a regular at these program meetings you know that slide/PowerPoint talks are the most popular, our members want to be stimulated both intellectually and visually and don't want to be talked down to, subjected to flowery "arty" stuff or presented with dense scientific papers; talks on New Jersey topics or current issues are extremely popular; trips that feature the flora or fauna of an area close up are preferred over travelogues with just scenery; several programs on a single topic are well liked; the speakers should have a proven ability to give a good presentation. The Programs Chair is responsible for contacting the speakers, determining fee/ honorarium and equipment needs, obtaining/ writing a short description for the newsletter, website, and press releases, reminding the speaker 10 days ahead of the event, making certain the building is unlocked, greeting him/her on arrival, and introductions. Ideally, a schedule should be lined up in August-September. Requirements: Programs chair must have the ability to evaluate speakers/ topics with the help of the board, make arrangements, write/ edit descriptions, and handle details. **There is an immediate need for this position to be filled.**

NEWSLETTER CHAIR

Duties: editing and layout of five issues per year. Most of the material will be given to you by other chairpersons (programs, trips, conservation, etc.). It is up to the Newsletter Chair to edit and arrange it, solicit interesting articles (something that has not been done recently), make certain all announcements and vital news are included, "do" layout, and email ready-to-print copy to the printer. This must be done on a schedule that coincides with specific board meetings/ program meetings so the information is timely. We hope that the new chair will completely redesign both content and appearance to make it a more inviting newsletter to receive and possibly more economical. The editing and layout functions can be split between two co-chairs; is there a husband-wife or parent-kid team out there with the appropriate skills? Requirements: editorial and layout skills; ability to work under deadlines; desire to improve the newsletter. **There is an immediate need for this position to be filled.**

Please direct all offers, suggestions, and requests for additional information to Barbara Ross, Secretary. 609 924-2683, contact@washingtoncrossingaudubon.org